



MPAAA EXECUTIVE BOARD MEETING MINUTES

May 19, 2010

CALL TO ORDER:

Julie Beishlag called the Executive Board meeting to order at 11:40 a.m.

ROLL CALL:

The following Executive Board Members were present/absent:

OFFICERS:

	Present	Absent
Julie Beishlag, President	X	
Heidie Ciesielski, President-Elect	X	
Vicki Bott, Past President	X	
Rob Dickinson, Membership Chair	X	
Ellen Behm, Treasurer	X	
Jan Dodge, Secretary	X	

COMMITTEES:

	Present	Absent
Jackie Laymac, Educational Issues	X	
Mary Ellen Welcher, UP Representative	X	
Sally Washington, ISD Representative	X	
Carolyn Claerhout, Legislative Liaison	X	
Mary Beth Stein, Member-at-Large	X	
George Wytko, Member-at-Large	X	
Barbette Lane, Newsline Editor	X	
Victoria Burke, Historian	X	
John Petitto, Sergeant-at-Arms	X	
Janell Craig, Communications/Technology	X	
Dan Hanrahan, Michigan Dept. of Education		X
Trina Anderson, CEPI		X

PLANNING COMMITTEE:	Present	Absent
Jody Byland	X	
Stacy Hodges	X	
Samantha Martin	X	
Annie Monaweck		X
Cindy Rakocy	X	
Nancy Raymond	X	

Minutes of Prior Meeting:

There were no minutes presented for approval.

Treasurer's Report:

Ellen Behm reported estimated expenditures for the spring conference of \$88,000 to \$90,000. She estimates a loss of \$7,000 to \$8,000 due to the early bird registration. In past years profit from the fall conference covered any deficit from the spring conference, but the fall 2009 conference made a profit of only \$1,200.

OLD BUSINESS:

Spring Conference Wrap-up:

Julie Beishlag thanked everyone for their help with the conference. She will meet with the Grand Traverse Resort representative following this meeting to discuss issues and concerns. Issues included not enough wait staff in attendance during breaks, and guestrooms not cleaned until late in the day.

Additionally, Julie Beishlag reported that completed conference evaluations and SB-CEU forms were left in this meeting room last night and were gone this morning. Grand Traverse Resort is trying to locate them, but in the event they are not found, Rob Dickinson will email a list of attendees to Mary Beth Stein, who will contact everyone who is missing an SB-CEU card to see if they had submitted one.

Carolyn Claerhout stated that a lot of people left yesterday because they couldn't afford to stay longer than two days or to stay at the Grand Traverse Resort. Some attendees inquired whether the State Agency session could be held on Tuesday, and whether they could incorporate the legal update with the legislative update. There were 289 attendees who stayed overnight on Monday; and 218 who stayed on Tuesday night. There was good attendance at the mixer on Tuesday night, and more people than usual at Wednesday's State Agency Panel.

The networking dinner was deemed a success, and received favorable comments by those who participated. It was suggested that the Planning Committee and Executive Board try a new restaurant during the Sunday night meeting, if food guarantees at the GTR have been met, in an effort to expand selections for the networking dinner. Carolyn Claerhout suggested that we continue to offer less expensive restaurant options.

Presentation of 2009-10 Executive Board:

The elected officers met this morning and approved the slate of Executive Board members as submitted by President Julie Beishlag:

Rob Dickinson, Membership Chair
Janell Craig, Communications/Technology
Jackie Laymac, Education Issues Liaison
Carolyn Claerhout, Legislative Liaison
Mary Beth Stein, Member-at-Large
George Wytko, Member-at-Large
Dan Hanrahan, Michigan Department of Education
Trina Anderson, CEPI
Sally Washington, ISD Representative
Mary Ellen Welcher, UP Representative
Barbette Lane, Newsline Editor
Victoria Burke, Historian
John Petitto, Sergeant-at-Arms

NEW BUSINESS:

Presentation of 2010-11 Planning Committee:

Heidie Ciesielski said all of the people who were on last year's Planning Committee have agreed to return. She is hoping to get a full slate with three more members. Motion by Dickinson, seconded by Laymac, to approve the 2010-11 Planning Committee as recommended. Motion passed.

Heidie would like the Planning Committee to take a more active role in planning the conferences. She has already asked them to begin working on the fall conference agenda, and she plans to report back with a proposed agenda at the June meeting. She also sees the Planning Committee as an incubator for the Executive Board.

Jackie Laymac suggested adding someone from a charter school to the Planning Committee.

Contact Sheet:

Julie Beishlag circulated an Executive Board and Planning Committee contact sheet for updates.

2010-11 Meeting Calendar:

Julie Beishlag distributed a proposed meeting calendar for 2010-11. Motion by Claerhout, seconded by Lane, to approve the meeting calendar as presented. Motion passed.

Bylaws and Policies:

During the 2010-11 year, Julie Beishlag will ask for volunteers to serve on the Bylaws and Policies review committee.

Julie Beishlag also reported that Sally Washington and Linda Pyle are interested in presenting at the Michigan Career Placement Association conference this fall in Lansing.

OFFICERS' REPORTS:

President's Report: No report

President-Elect's Report: No report

Past President's Report: No report

Membership Chair's Report:

Rob Dickinson reported that 12 people were no-shows at the conference. He will invoice 44 people, unless he receives their checks within the next few days. There is \$8,000 to \$10,000 in outstanding registration fees from the spring conference.

Treasurer's Report: No report

Secretary's Report:

Jan Dodge thanked Barbette Lane for volunteering to compile evaluations.

ISD Representative's Report:

Sally Washington reported that ISD auditors met with MDE yesterday morning regarding the new auditing manual and requirements. A requirement was included in the auditing manual to audit all requirements in the Pupil Accounting Manual, including programs. The ISD auditors explained that it is not possible to audit everything in the PAM. Kathy Weller, Dan Hanrahan and Joellen Wonsey will meet with a few ISD auditors for further discussion. Sally Washington will contact Dan Hanrahan regarding this meeting.

UP Representative's Report:

Mary Ellen Welcher will verify UP conference dates with the hotel.

Legislative Liaison's Report:

Carolyn Claerhout reported that the Legislative Committee met yesterday. The committee has been tracking the legislative budget process, seat-time waivers, and discussing a strategy to meet with the State Superintendent, Mike Flanagan. Stacy Hodges volunteered to update a color-coded chart with the MSDS collections.

Member-at-Large Reports:

Mary Beth Stein presented a conference program booklet she received from MSBO. She asked if there would be interest in publishing a similar program for MPAAA conferences. She will look into printing costs.

Communications/Technology:

Janell Craig will authorize Barbette Lane to send Newsblast messages through 123Signup.

Sergeant-at-Arms:

John Petitto asked about a possible workshop for the teacher-to-student MSDS collection. Rob Dickinson replied that he has been also thinking about the November 3WiN collection. He is concerned because not all special education students are entered into districts' student information systems, and there is currently no procedure in place to collect these data. In his opinion, 3WiN collection should be covered in a workshop this summer.

Historian: No report

Newsline Editor: No report

MDE Representative: No report

PLANNING COMMITTEE REPORTS:

Samantha Martin thanked everyone for making her feel welcome the last few months on the Planning Committee.

Nancy Raymond asked about the status of a draft document regarding seat-time waivers. Julie Beishlag is following up with Bruce Umpstead and Dan Hanrahan.

Motion by Washington, seconded by Dickinson, to adjourn the meeting. Meeting adjourned at 12:42 p.m.

Respectfully submitted,

Janice Dodge

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Secretary