



MPAAA EXECUTIVE BOARD MEETING MINUTES November 13, 2009

CALL TO ORDER:

Julie Beishlag called the Planning Committee meeting to order at 8:30 a.m. on November 13, 2009.
Vicki Bott called the Executive Board meeting to order at 10:30 a.m.

ROLL CALL:

The following Executive Board Members were present/absent:

OFFICERS:	Present	Absent
Vicki Bott, President	X	
Julie Beishlag, President-elect	X	
George Wytko, Past President	X	
Curt Barnum, Membership Chair	X	
Jean Nichols, Treasurer	X	
Jan Dodge, Secretary	X	

COMMITTEES:	Present	Absent
Jackie Laymac, Educational Issues (proxy w/Petitto)	X	
Mary Ellen Welcher, UP Representative	X	
Sally Washington, ISD Representative	X	
Carolyn Claerhout, Legislative Liaison	X	
Mary Beth Stein, Member-at-Large (proxy w/Bott)	X	
Rob Dickinson, Member-at-Large	X	
Heidie Ciesielski, Newslite Editor	X	
Victoria Burke, Historian	X	
John Petitto, Sergeant-at-Arms	X	
Janell Craig, Communications/Technology	X	
Dan Hanrahan, Michigan Dept. of Education	X	
Trina Anderson, CEPI		X

PLANNING COMMITTEE:	Present	Absent
Stacy Hodges	X	
Ellen Behm	X	
Jody Byland		X
Amy McIntosh		X
Barbette Lane	X	
Annie Monaweck	X	
Nancy Raymond	X	
Cindy Rakocy	X	

REPORTS

Minutes of Prior Meeting:

Motion to approve the minutes of the October 9, 2009, Executive Board meeting minutes made by Claerhout, seconded by Barnum. Motion passed.

Financial Report:

In addition to presenting the financial report, Jean Nichols reported that there are still many outstanding invoices from the fall workshops and conferences. Motion to approve the balance sheet only as presented by Jean Nichols, made by Dickinson, seconded by Wytko. Motion passed.

OFFICERS' REPORTS:

President's Report: No report.

President-Elect's Report:

Julie Beishlag distributed an accommodation list for the Grand Traverse Resort.

Past President's Report: No report.

Membership Chair's Report:

Curt Barnum reported the following summary of outstanding invoices: UP fall conference – 20; Bay City – 48; MSDS workshop, Lower Peninsula – 70; and MSDS workshop, UP - 23. Second notices were mailed this week.

There are currently 395 paid members, and 292 expired memberships.

Treasurer's Report:

Jean Nichols reported that the Certificate of Deposit will expire on January 24, 2010. The rate on the current CD of 4.2% for 14 months is no longer available. The current rate is 1.6% for 14 months, which will earn approximately \$1,300 in interest on the projected balance at the time of the rollover of \$106,356. She recommends rolling over the CD because cash equity on hand would suffice for the next 14 months. Motion by Washington, seconded by Barnum, to roll over the CD as recommended. Motion passed.

Jean Nichols also reported that 129 checks recently deposited were 60 days overdue, and of those, 52 were already considered void. Fortunately, only two checks were returned, and the issuing districts agreed to re-issue the checks.

Secretary's Report:

Jan Dodge thanked Barbette Lane and Julie Beishlag for compiling fall conference evaluations.

OLD BUSINESS: None

NEW BUSINESS:

Planning Committee:

Julie Beishlag recommended Samantha Martin, the pupil accounting contact at Linden Community Schools, for the opening on the Planning Committee. She is a member of MPAAA and came highly recommended. Motion to approve the appointment of Samantha Martin to the Planning Committee made by Barnum, seconded by Nichols. Motion passed.

Nominating Committee:

George Wytko reported that the Nominating Committee recommends the following slate of officers for the spring 2010 election: Heidie Ciesielski – President-Elect; Ellen Behm – Treasurer; and Jan Dodge - Secretary. He thanked Nominating Committee members Rob Dickinson, Annie Monaweck, John Petitto, Barbette Lane, and Sally Washington for their work. George Wytko will be sending out a copy of officer responsibilities to each candidate, and will ask them to put together a bio for the conference mailing. Motion by Beishlag, seconded by Barnum, to approve the Nominating Committee's slate of officers as recommended. Motion passed.

Conference Wrap-Up:

Curt Barnum reported that there were 58 attendees at the fall UP conference, and 366 in Bay City. He is finalizing numbers for the MSDS workshops. Fall conference attendance was down 22% from 2008 in Bay City, and 13% in the UP.

123Signup:

Vicki Bott reported that she met with Janell Craig, Rob Dickinson, Curt Barnum, Jean Nichols, Julie Beishlag last night to discuss 123Signup. Some of the issues this fall involved members either not following directions or not completing the registration process. Some people signed up for two conferences/workshops, but only attended one. They are working on a process for cleaning up bad email addresses. Asking members to complete years of membership resulted in a discrepancy between MPAAA's database and 123Signup; and the group decided that MPAAA's data was more reliable. They also discussed types of payments that would be allowed, and decided to leave it as is. Curt Barnum had to maintain purchase order information in a separate file because of the way P.O.s are processed in 123Signup. They discussed how to handle checks in the future and how this process could perhaps change with the new treasurer. They also decided to shorten the number of questions members were required to answer at the time of registration as many members were answering "yes" to all questions. They discussed talking to 123Signup to get an estimate of the cost of custom changes for spring conference registration. Using MPAAA's database in conjunction with PayPal for conference registrations is also an option. It was decided that credit card payments at the door would not be allowed.

In summary, Vicki Bott stated Janell Craig, Rob Dickinson, and Curt Barnum are looking at different options, and will be prepared to bring a recommendation back to the board. Options are continuing with 123Signup by paying extra for additional features, or possibly hosting our own online registration through MPAAA's website. Heidie Ciesielski also suggested the ability to attach PDF documents through 123Signup.

MSBO Data Quality Symposium:

Debbie Kopkau of MSBO is asking MPAAA for presenters for its data quality symposium in January 2010. Carolyn Claerhout recommended Joyce Sackleh, Kristi Martin, or other members of CEPI's Data Development Group.

Vicki Bott expressed concern that the Data Quality Symposium was originally initiated by CEPI through Meg Ropp, and that MPAAA now appears to be expected to provide presenters and agenda items because data quality is part of its certification track.

Carolyn Claerhout will email Debbie Kopkau to let her know that MPAAA will include a data quality piece in our conferences, and suggest that she contact CEPI.

PD Hours – 5 Hours Online Requirement:

Dan Harahan reported that the Legislature intends to either issue a letter of intent or amend the legislation pertaining to the online P.D. requirement to clarify that it is not effective until 2010-2011. He also clarified that intermediate school districts are already considered approved by MDE for offering online courses.

SOS Task Force – Save Our Students, Schools and State (www.sosmichigan.org):

Carolyn Claerhout stated that Michigan organizations have rallied together in protest of the cuts in school funding by forming the SOS Task Force. On November 10th there was a rally of approximately 1,500 people at the Capitol.

There was a discussion about whether MPAAA should endorse this organization. Most of the statewide education organizations are involved. The SOS Task Force's primary initiatives are the House Bill Supplemental and finding a way to fix Proposal A.

Motion by Wytko, seconded by Dickinson, to support the SOS initiative. Motion passed.

Carolyn Claerhout will forward additional information to the Legislative Committee.

School Scheduling Meeting:

John Petitto reported that he attended a school scheduling meeting sponsored by MASSP in October for building administrators and principals. Many of the ideas he heard are not valid for funding, nor was there much concern expressed about the consequences of audits. He suggested discussing seat time waivers at the retreat to clarify the expectations when districts are audited.

Carolyn Claerhout said that she would like a few members of the Legislative Committee to meet with Dan Hanrahan and State Superintendent Mike Flanagan to talk about consistent positions.

Board Retreat:

Vicki Bott recommended scheduling the Board retreat in the spring rather than winter. She proposed working on growing the organization, and discussing the future of the organization in terms of workshops and conferences. John Petitto also suggested identifying talking points when marketing the organization to superintendents. Conference scholarships are another proposed topic for discussion.

Vicki Bott suggested a mini-retreat in December for developing marketing ideas and talking points for superintendents, and looking at a different date(s) for a retreat for in-depth discussion of other items. It was decided that the December retreat will begin at 6:30 p.m. on December 10th, and continue on December 11th from 8:00 a.m. to 2:00 p.m.

Motion by Washington, seconded by Ciesielski, to cover the expense of meals at the evening meeting of 12/10/09. Motion passed.

COMMITTEE REPORTS AND ROUNDTABLE:

Educational Issues Liaison's Report: No report.

ISD Representative's Report: No report.

UP Representative's Report:

Mary Ellen Welcher, Barbette Lane, Julie Beishlag, and Vicki Bott will work on setting up Skype for the January 2010 meeting. Video connection is limited to two people at one time, but audio is unlimited.

Legislative Liaison's Report:

Carolyn Claerhout stated that she received permission from Becky Rocho to distribute the days and clock hour requirements document that Becky updates each year. She would like it to send it out in a Newsblast, although the document contains the five hours of PD time because it is still law.

There is also a memo from MSBO in circulation for input regarding guidelines for service consolidation plans.

Carolyn Claerhout also stated that budget cuts of 20% are projected for next year, so financial hardships are expected to continue for at least two or three more years.

Members-at-Large:

Rob Dickinson inquired whether anyone knew of other districts that do not have prep hours for teachers. A discussion followed.

MDE Representative's Report:

Dan Hanrahan provided further clarification regarding Section 101, whereby districts are required to provide a minimum of 165 days of instruction, and no less than provided in 2009-2010. If the number of days are reduced during the course of the 2009-2010 school year, this is the number the district would be held to in 2010-2011. He emphasized that the language states "provided" instead of "scheduled." He will also get further clarification on whether forgiven days can be subtracted from the baseline calendar in determining the number of days provided.

Dan Hanrahan also stated that Superintendent Flanagan has an open door policy, so he doesn't think it would be necessary to him to act as an intermediary for scheduling a meeting with Legislative Committee members.

Dan Hanrahan reported that there are frequently MDE communications sent out to superintendents, high school principals, and public school academies. He offered to forward communications pertinent to pupil accounting to this group. He noted that on October 18, 2009, Sally Vaughn sent out a communication regarding reporting seat time waiver students in MSDS.

Newsline Editor's Report:

Heidie Ciesielski reviewed the next Newsblast items.

Historian's Report: No report.

Sergeant-at-Arms Report: No report

Communications/Technology Report: No report.

CEPI Report:

Vicki Bott read a communication from Trina Anderson about the new MSDS process this fall, which was generally perceived by CEPI as positive. To date, 49% of districts have certified their General Collections. A lengthy discussion followed.

PLANNING COMMITTEE:

Stacy Hodges stated that in mid-November CEPI is supposed to provide GAD information to auditors for upcoming audits. In January, the GAD application is supposed to open for districts to request exit code changes.

He also asked for information about FTE conflict detection. A lengthy discussion followed.

Barbette Lane asked whether anyone submits pupil accounting forms electronically to their auditors. All present either submit or receive signed hard copies.

Barbette Lane talked to American regarding co-sponsoring the cost of neck wallets. Last year MPAAA paid \$1.03 per wallet, after American paid half. She will also contact Skyward and Power School to solicit additional sponsorships.

There were no other Planning Committee reports.

Motion by Wytko, seconded by Barnum, to adjourn the meeting. Motion passed. The meeting was adjourned at 1:00 p.m.

Respectfully submitted,

Janice Dodge

Janice Dodge
Secretary