



MPAAA EXECUTIVE BOARD MEETING MINUTES September 14, 2009

CALL TO ORDER:

Julie Beishlag called the Planning Committee meeting to order at 7:44 p.m. on September 14, 2009.
Vicki Bott called the Executive Board meeting to order at 8:00 p.m.

ROLL CALL:

The following Executive Board Members were present/absent:

OFFICERS:	Present	Absent
Vicki Bott, President	X	
Julie Beishlag, President-elect	X	
George Wytko, Past President	X	
Curt Barnum, Membership Chair	X	
Jean Nichols, Treasurer	X	
Jan Dodge, Secretary	X	

COMMITTEES:	Present	Absent
Jackie Laymac, Educational Issues	X	
Mary Ellen Welcher, UP Representative (proxy w/Nichols)	X	
Sally Washington, ISD Representative	X	
Carolyn Claerhout, Legislative Liaison	X	
Mary Beth Stein, Member-at-Large	X	
Rob Dickinson, Member-at-Large	X	
Heidie Ciesielski, Newslite Editor	X	
Victoria Burke, Historian	X	
John Petitto, Sergeant-at-Arms	X	
Janell Craig, Communications/Technology	X	
Dan Hanrahan, Michigan Dept. of Education		X
Trina Anderson, CEPI		X

PLANNING COMMITTEE:	Present	Absent
Stacy Hodges	X	
Ellen Behm	X	
Jody Byland	X	
Amy McIntosh	X	
Barbette Lane	X	
Annie Monaweck	X	
Nancy Raymond	X	
Cindy Rakocy	X	
Sheryl Williams		X

REPORTS

Minutes of Prior Meeting:

Motion to approve the minutes of the August 14, 2009, Executive Board meeting minutes made by Dickinson, seconded by Beishlag, with a correction to the roll call, changing Jody Byland from absent to present. Motion passed.

Financial Report:

Motion to approve the financial report presented by Jean Nichols, made by Washington, seconded by Barnum. Motion passed.

OFFICERS' REPORTS:

President's Report:

Vicki Bott reported that she, Jean Nichols, and Julie Beishlag reviewed the internal audit report and will recommend signing a letter stating that they approve of the internal audit process.

Vicki Bott stated that in October she would like Curt Barnum to report his experiences with 123Signup. A process needs to be developed for posting checks, and possibly having Planning Committee members assist the Membership Chair. She has also asked for Janell Craig's input since she initially researched event management systems.

President-Elect's Report:

Julie Beishlag reported that she booked the Island Resort and Casino for Thursday and Friday, September 23 and 24, 2010.

Past President's Report:

George Wytko reported that the Nominating Committee met tonight and made progress towards nominations for the spring 2010 election. The committee continues to struggle in the area of President-elect. There were lengthy discussions on how to alleviate some of the challenges facing the President-elect. Even though it was not a function assigned to this committee, re-writing the roles and responsibilities for the position of Membership Chair was also discussed. In the next few months the Committee would like to come back to this group with their ideas and suggestions for these two positions.

Membership Chair's Report:

Curt Barnum reported that there are presently 340 members and 18 non-members registered for the fall Bay City conference; and 42 members and two non-members registered for the U.P. conference. His Print Shop did agree to cover the cost of re-printing postcards.

There are 85 outstanding invoices from the Lower Peninsula MSDS workshop and 23 from the U.P. 127 invoices are outstanding from the Bay City conference.

Treasurer's Report:

Jeans Nichols addressed a concern that was brought up at the last meeting about fewer members attending last spring's conference. Attendance was down by 100 attendees. Revenues declined from \$109,300 in 2008 to \$87,500 in 2009. However, several variables affect attendance and revenue, such as the GAD workshops two years ago that accounted for additional revenue, the economy, and accounting changes.

Secretary's Report:

Jan Dodge thanked Barbette Lane and Curt Barnum for compiling evaluations for the MSDS workshops.

OLD BUSINESS:

MSDS Training:

Rob Dickinson reported that he received many positive comments about the MSDS workshop. Some folks requested hands-on training, but he doesn't see how that could be done with more than 100 people at a time in three or four sessions. If there is a real need for hands-on training, CEPI may need to organize it.

Vicki Bott stated that CEPI had mentioned providing some money to help cover MSDS workshop expenses. She is curious as to whether that is still an option.

Mary Beth Stein noted that included in the \$50 workshop fee is lunch and a \$15 SB-CEU fee, which is paid regardless of whether the person is getting credit towards certification. MPAAA will pay \$4,000 for SB-CEUs for the MSDS workshop. Approximately 314 of the 600 participants submitted SB-CEUs.

NEW BUSINESS:

There was no New Business.

COMMITTEE REPORTS AND ROUNDTABLE:

Educational Issues Liaison's Report: No report.

ISD Representative's Report: No report.

UP Representative's Report: No report.

Legislative Liaison's Report:

Carolyn Claerhout thanked Annie Monaweck for loading her late presentation onto the flash drives. There is nothing new to add regarding legislation since there is still no budget. She also clarified from the last minutes that she is the one who suggested a Newsblast regarding MSBO certification because

she noticed that MPAAA conferences were not listed on the MSBO calendar of events. Nancy Raymond noted that sometimes MPAAA conferences are listed on the MIEM calendar.

Members-at-Large: No reports.

MDE Representative's Report: No report.

Newsline Editor's Report:

Heidie Ciesielski thanked everyone for their well wishes following the death of her cousin. She is running a race, the proceeds of which will go towards a scholarship in her memory.

Historian's Report: No report.

Sergeant-at-Arms Report:

John Petitto stated that he has received a number of emails regarding seat time waivers, and inquiries regarding whether the alternative education requirement will be ignored for the Genesee waiver.

Communications/Technology Report: No report.

CEPI Report: No report.

PLANNING COMMITTEE:

There were no Planning Committee reports.

Motion by Burke, seconded by Barnum, to adjourn the meeting. Motion passed. The meeting was adjourned at 8:44 p.m.

Respectfully submitted,

Janice Dodge

Janice Dodge

Secretary