



## MPAAA EXECUTIVE BOARD MEETING MINUTES July 10, 2009

### CALL TO ORDER:

Julie Beishlag called the Planning Committee meeting to order at 8:35 a.m., and the Executive Board meeting to order at 9:20 a.m. on July 10, 2009.

### ROLL CALL:

The following Executive Board Members were present/absent:

OFFICERS:	Present	Absent
Vicki Bott, President (proxy with Beishlag)	X	
Julie Beishlag, President-elect	X	
George Wytko, Past President	X	
Curt Barnum, Membership Chair	X	
Jean Nichols, Treasurer	X	
Jan Dodge, Secretary	X	

COMMITTEES:	Present	Absent
Jackie Laymac, Educational Issues	X	
Mary Ellen Welcher, UP Representative	X	
Sally Washington, ISD Representative (proxy w/Beishlag)	X	
Carolyn Claerhout, Legislative Liaison	X	
Mary Beth Stein, Member-at-Large	X	
Rob Dickinson, Member-at-Large	X	
Heidie Ciesielski, Newline Editor	X	
Victoria Burke, Historian		X
John Petitto, Sergeant-at-Arms	X	
Janell Craig, Communications/Technology		X
Dan Hanrahan, Michigan Dept. of Education		X
Trina Anderson, CEPI	X	

PLANNING COMMITTEE:	Present	Absent
Ellen Behm	X	
Barbette Lane		X
Annie Monaweck	X	
Nancy Raymond	X	
Stacy Hodges		X
Sheryl Williams	X	
Cindy Rokocy	X	
Jody Byland	X	

## REPORTS

### **Minutes of Prior Meeting:**

Motion to approve the minutes of the June 12, 2009, Executive Board and Planning Committee meeting made by Wytko, seconded by Dickinson. Motion passed.

### **Financial Report:**

Motion to approve the June 2009 financial report presented by Jean Nichols, made by Claerhout, seconded by Barnum. Motion passed.

### **OFFICERS' REPORTS:**

President's Report: No report.

President-Elect's Report: No report.

#### Past President's Report:

George Wytko stated that he will have a slate of nominating committee candidates to present for approval under New Business.

#### Membership Chair's Report:

Curt Barnum stated that since yesterday's Newsblast went out, 83 members and 76 non-members registered for the Lower Peninsula MSDS workshop. 16 members and 15 non-members registered for the U.P. workshop. Executive Board and Planning Committee members should not register through 123Signup, and they will receive registration forms through the mail. Rob Dickinson stated that volunteers will be reimbursed for mileage and their workshop fee will be waived.

Curt Barnum also reported that he received an email from the Grand Rapids Convention and Business Bureau, asking why we had not selected Grand Rapids as a conference site. John Petitto volunteered to contact the Grand Rapids Convention Bureau to let them know we are still looking.

Curt Barnum will send out 850 postcards in August regarding the fall conference at a cost for printing and mailing of \$630.

He also reported that due to information posted on the 123Signup site, checks for the MSDS workshop could be sent to either Jean Nichols, Rob Dickinson, or Curt Barnum, rather than to just one person.

Treasurer's Report:

Jean Nichols asked everyone to submit expenditures on a monthly basis, and no more than two months at a time.

Secretary's Report:

No report.

**OLD BUSINESS:**

MSDS Workshop:

Rob distributed a proposed budget for the MSDS workshop on August 24<sup>th</sup> in Escanaba and August 28<sup>th</sup> in Lansing. He asked for volunteers to help with the registration desk and microphones. Motion by Claerhout, seconded by Ciesielski, to approve a budget of \$12,000 in fixed expenses and \$20 per person for meals for the Lansing and U.P. workshops. Motion passed.

Curt Barnum will cover the registration desk and print name tags. Jan Dodge volunteered to arrange for meals and beverages at a cost of \$20 per person, and A.V., microphones, and wireless access. John Petitto, Annie Monaweck, Mary Beth Stein, and Ellen Behm will work microphones. Jan Dodge will print the overall conference evaluations for the workshops.

Curt Barnum will also handle the registration desk in Escanaba. Mary Ellen Welcher will make arrangements for meals, snacks and A.V. equipment.

Rob Dickinson will present the morning session. In the afternoon CEPI will present a technical session, and Rob Dickinson will do the pupil accounting portion. CEPI will videotape the workshop and post it to its website. Printed material will also be available on MPAAA's website.

**NEW BUSINESS:**

Newsblast Process:

There was a discussion about the process for acknowledging the source of information posted on the Newsblast. It was agreed that if a Newsblast item comes from an outside source, the source will be acknowledged in the Newsblast. If it is authored from within MPAAA, no notation will be made regarding authorship.

Nominating Committee:

George Wytko reported that Annie Monaweck, John Petitto, Rob Dickinson, Barbette Lane, and Sally Washington volunteered to serve on this year's Nominating Committee, which George will chair. Motion by Stein, seconded by Ciesielski, to approve the Nominating Committee as presented. Motion passed. The first meeting will be held in the evening of August 13, 2009.

The President-elect, Treasurer, and Secretary positions are available. If interested in running for a position, contact George Wytko or a member of the Nominating Committee.

Jean Nichols will continue as Treasurer until next May as she still remains active in her district following her retirement.

**COMMITTEE REPORTS AND ROUNDTABLE:**

Educational Issues Liaison's Report: No report.

ISD Representative's Report: No report.

UP Representative's Report: No report.

Legislative Liaison's Report:

Carolyn Claerhout reported that the Legislature is currently on a two-week break. Backfilling with Federal stimulus money will help in 2009-2010, but a \$450 to \$500 reduction per pupil is projected in 2010-2011.

The House bill included a minimum 170-day, five-hour per day requirement, but the Senate bill did not include the length of day requirement. Early childhood programs may be cut this year. George Wytko stated that \$4 million for the Michigan Youth Challenge Program is also on the chopping block. Carolyn stated that there is also a proposed 10% reduction in funding for Voc. Ed. and Adult Ed.

Members at Large: No report.

CEPI Report:

Trina Anderson provided an update on the conversion from SRSD to MSDS. In two weeks CEPI will start district testing. All topics in MSDS version 2 will be covered, but participants will sign up for specific topics and a one-day session. There are 46 volunteers, and to date 30 disclosure agreements have been returned to CEPI.

Trina Anderson also reported that she has formal approval to videotape the morning and afternoon MSDS workshops in Lansing. The Michigan Public Health group will do the taping, and will post and host it for one year, with links posted on CEPI's and MPAAA's websites.

Jackie Laymac asked whether MSDS will be the new source for OEA data. Trina Anderson confirmed that the goal is to use one source for demographic data, which will be MSDS starting in the summer of 2010-11. Currently AYP is pulling from SRSD, and testing demographics are updated locally. In the future the student record maintenance collection through MSDS will be the mechanism for making demographic updates. It will be piloted in the spring of 2010, and the Early Roster collection next summer will replace the pre-ID process.

Trina Anderson also stated that currently FTE is considered an optional component because it is not collected for every student in each count. It will be changed in the schema with a note that FTE is required in the fall and spring submissions. Heidie Ciesielski will send out a Newsblast stating that the official FTE count will be collected in the MSDS fall general collection starting in September 2009. It will also go out to non-members as a marketing tool for promoting the value of MPAAA membership.

Trina Anderson also reported that a GAD audit meeting is scheduled in two weeks.

Historian's Report: No report.

Sergeant-at-Arms Report:

John Petitto asked about the status of seat time waivers. Carolyn Claerhout explained that an ISD or district could enter into a cooperative agreement with Genesee ISD to participate in its seat time waiver. Genesee ISD's Tech. Dept. is organizing the waiver, which was approved by State Superintendent Mike Flanagan.

John Petitto noted that there were only 95 attendees at the MASSP conference at Mission Point. Normally attendance is between 200 and 250. John Petitto commended MPAAA for the amazing work it does. The database system goes a long way to grow our conferences. He recommended that someone contact the staff at Bay City to make sure there are an adequate number of rooms and parking. Julie Beishlag stated that she has already met with them and will again discuss last year's problems.

Rob Dickinson suggested sending out a Newsblast a few weeks before the conference to remind people about free parking.

Communications/Technology Report: No report

Newsline Editor's Report:

Heidie Ciesielski reported that this month's Newsblast will contain a notice about the fall conference, and also include MSDS information. She will send it out to this group for consensus before sending it out to everyone.

MDE Representative's Report: No report.

**PLANNING COMMITTEE:**

There were no Planning Committee reports.

Motion by Barnum, seconded by Laymac, to adjourn the meeting. Motion passed. The meeting was adjourned at 11:10 a.m.

Respectfully submitted,

*Janice Dodge*

Janice Dodge

Secretary