



## MPAAA EXECUTIVE BOARD MEETING MINUTES

### March 20, 2009

#### CALL TO ORDER:

Vicki Bott called the Planning Committee meeting to order at 8:45 a.m. on March 20, 2009. Karen Mayle called the Executive Board meeting to order at 10:05 a.m.

#### ROLL CALL:

The following Executive Board Members were present/absent:

OFFICERS:	Present	Absent
Karen Mayle, President	X	
Vicki Bott, President-elect	X	
Carolyn Claerhout, Past President	X	
Rob Dickinson, Membership Chair	X	
Jean Nichols, Treasurer (proxy with Hartman)	X	
Jan Dodge, Secretary	X	

COMMITTEES:	Present	Absent
Jackie Laymac, Educational Issues	X	
Mary Ellen Welcher, UP Representative	X	
Sally Washington, ISD Representative		X
Rebecca Rocho, Legislative Liaison (proxy w/Monaweck)	X	
Mary Beth Stein, Member-at-Large	X	
Debi Hartman, Member-at-Large	X	
Heidie Ciesielski, Newslite Editor	X	
Victoria Burke, Historian	X	
John Petitto, Sergeant-at-Arms		X
Janell Craig, Communications/Technology	X	
Dan Hanrahan, Michigan Dept. of Education	X	
Trina Anderson, CEPI		X

PLANNING COMMITTEE:	Present	Absent
Curt Barnum	X	
Ellen Behm	X	
Julie Beishlag	X	
Teresa Golba	X	
Barbette Lane		X
Annie Monaweck	X	
Nancy Raymond	X	
Wendy Fetty	X	
George Wytko	X	

## REPORTS

### **Minutes of Prior Meeting:**

Motion to approve the minutes of February 13, 2009, Executive Board meeting minutes made by Dickinson, seconded by Bott. Motion passed.

### **Financial Report:**

Motion to approve the financial report presented by Debi Hartman on behalf of Jean Nichols, made by Ciesielski, seconded by Laymac. Motion passed.

### **OFFICERS' REPORTS:**

President's Report: No report.

President-Elect's Report: No report.

Past President's Report: No report.

Membership Chair's Report: No report.

Treasurer's Report: No report.

Secretary's Report: No report.

### **OLD BUSINESS:**

#### 2009 Conference Site Updates—LP and UP:

Karen Mayle reported that the contract for the Island Resort has been signed and returned. Contracts were also signed for the Kalamazoo Radisson for 2010 and the following three years.

#### By-Laws Update:

MPAAA By-Laws, Policies, and Duties and Responsibilities were reviewed and proposed revisions discussed. Proposed By-Laws will be posted to MPAAA's website for review by the membership prior to action at the spring conference.

Motion by Claerhout, seconded by Dickinson, to approve the Policies as amended. Motion passed.

Motion by Dickinson, seconded by Hartman, to approve the By-laws as recommended for approval by the general membership at the spring conference Motion passed.

Karen Mayle thanked members of the By-laws Committee for their work on the proposed revisions.

Ethnic Task Force Update:

Rob Dickinson, the chairperson of the Ethnic Task Force Committee, reported that members have reviewed the guidelines, and it appears as though the guidelines must be implemented in the required two-question format. Several members of the committee volunteered to approach Hispanic leaders in their communities to get their advice on the least offensive way to present the new format to parents. Carolyn Claerhout said that Pontiac has created a new form and has already started using it. The new guidelines must be implemented for the 2010-2011 school year.

This topic will remain a monthly agenda item under Old Business.

**NEW BUSINESS:**

Culture of Quality Symposium:

Debbie Kopkau of MIEM has asked for volunteers from MPAAA to explain the pupil accounting and auditing tracks at the MSBO conference at Cobo Hall on April 30. Debbie Kopkau will give the presentation. Annie Monaweck, George Wytko, and Nancy Raymond, who are attending the conference, volunteered to be available for questions.

Additionally, last February MIEM tried to organize another Data Quality Symposium in Lansing, but it was canceled due to lack of advance notice and interest. Debbie Kopkau would like to schedule another session as data quality training is required for several certification tracks, including MPAAA's. Carolyn Claerhout will contact Debbie Kopkau to tell her that January, April, or November would be good months to schedule the Symposium for MPAAA members.

Vicki Bott noted that the Data Quality Symposium was originally spearheaded by CEPI and MSBO as an avenue for CEPI to get its data quality issues concerning its core submissions (SRSD, REP, FID, SID, etc.) out to vested groups. Even though it was added to MPAAA's certification tracks, MSBO should be reminded that it was originally CEPI's initiative.

MSDS Task Force / MSDS Training:

Karen Mayle reported that Trina Anderson emailed her about the possibility of MPAAA providing training for MSDS Phase II. Rob Dickinson stated that he originally suggested it because CEPI had difficulty providing adequate training prior to the Phase I launch last fall. Although CEPI has contracted with a vendor to write documentation, no one has been hired to deliver the training. Trina Anderson suggested a combination training/application testing approach in July 2009.

After a lengthy discussion, there was consensus to proceed with offering MPAAA's assistance for the MSDS Phase II training component. There were cautions, however, that MPAAA should be consulted regarding the training timelines, and that MPAAA would need information far enough in advance to adequately prepare for the training.

Karen Mayle will pass input from this discussion to Trina Anderson.

**COMMITTEE REPORTS AND ROUNDTABLE:**

Educational Issues Liaison's Report: No report.

ISD Representative's Report: No report.

UP Representative's Report: No report.

Legislative Liaison's Report:

On behalf of Becky Rocho, Annie Monaweck distributed a recommendation to increase the compulsory attendance age from 16 to 18.

Motion by Monaweck, seconded by Claerhout, to support the Legislative Committee's recommendation to increase the compulsory attendance age to 18. Motion passed.

Jackie Laymac expressed concern about the possible affect on funding of increasing the compulsory attendance age. This concern will be taken back to the Legislative Committee for discussion.

Another legislative issue that was discussed concerns extending the school year back to 180 days. Some districts are scheduling only 140 school days after snow days are deducted as a way to save money. George Wytko noted that some districts are looking at scheduling four-day school weeks with longer school days. Michigan is one of the few states without a minimum day requirement.

Members at Large:

Mary Beth Stein reported that she applied for SB-CEUs based on the spring conference agenda.

Debi Hartman reported that a referent committee comprised of herself, Carolyn Claerhout, and Ellen Behm met yesterday regarding testing the new MSDS audit narrative report, which will look very similar to Macomb Intermediate School District's report. A select group of ISD auditors will test the new system.

Carolyn Claerhout said that although she was very skeptical after first reviewing the new process, she now thinks it will be very nice. Ellen Behm and Sally Washington are planning to cover this topic in their auditor roundtable session at the spring conference.

MDE Representative's Report:

Dan Hanrahan reported that the SOC function has been moved to the Office of State Aid and School Finance. Joellen Wonsey will be the go-to person now for SOC questions.

MDE will post a listing of staff members and their responsibilities in time for the spring conference.

Dan Hanrahan has also noticed a flurry of emails recently pertaining to a spreadsheet that was posted electronically of Michigan school districts' days and clock hours. He is not sure of the origin of the report, but it is not necessarily accurate.

Also, in regards to the impact of a change in the compulsory attendance age on school funding, Dan Hanrahan stated that funding is based upon a formula and dollars that are dedicated to state aid. The

state has lost 30,000 students in the last few years, so the increase in age would be somewhat of a trade-off.

Newsline Editor's Report:

Heidie Ciesielski reported that she just sent out a *Newsblast*. It was a very lengthy process to clean up email addresses in her district's Groupwise system, but in the future the *Newsblast* will be sent out via 123Signup, the event management system. This month's *Newsblast* will focus on the conference registration process, and will emphasize to members the importance of providing correct email addresses to MPAAA. Additionally, she will note that bylaws and policies are posted online for review prior to the spring conference.

Vicki Bott noted that the *Newsblast* is just one more item to market as added value to MPAAA members. A discussion followed on whether the *Newsblast* should be sent to members only.

Historian's Report: No report.

Sergeant-at-Arms Report: No report.

Communications/Technology Report:

Janell Craig reported that she is ready to go with online registration. She also emphasized the importance of correct email addresses.

Rob Dickinson noted that no one from this group should register online as they will be getting pre-populated registration forms.

CEPI Report: No report.

Motion by Dickinson, seconded by Stein, to authorize Annie Monaweck to spend up to \$3,500 for the purchase of 500 conference bags. Motion passed.

**PLANNING COMMITTEE:**

There were no Planning Committee reports.

Motion by Burke, seconded by Bott, to adjourn the meeting. Motion passed. The meeting was adjourned at 12:25 p.m.

Respectfully submitted,

*Janice Dodge*

Janice Dodge

Secretary