



## MPAAA EXECUTIVE BOARD MEETING MINUTES February 13, 2009

### CALL TO ORDER:

Vicki Bott called the Planning Committee meeting to order at 8:30 a.m. on February 13, 2009. Karen Mayle called the Executive Board meeting to order at 10:05 a.m.

### ROLL CALL:

The following Executive Board Members were present/absent:

OFFICERS:	Present	Absent
Karen Mayle, President	X	
Vicki Bott, President-elect	X	
Carolyn Claerhout, Past President (proxy with Nichols)	X	
Rob Dickinson, Membership Chair	X	
Jean Nichols, Treasurer	X	
Jan Dodge, Secretary	X	

COMMITTEES:	Present	Absent
Jackie Laymac, Educational Issues	X	
Mary Ellen Welcher, UP Representative	X	
Sally Washington, ISD Representative		X
Rebecca Rocho, Legislative Liaison (proxy w/Monaweck)	X	
Mary Beth Stein, Member-at-Large	X	
Debi Hartman, Member-at-Large		X
Heidie Ciesielski, Newslite Editor (proxy w/Petitto)	X	
Victoria Burke, Historian	X	
John Petitto, Sergeant-at-Arms	X	
Janell Craig, Communications/Technology	X	
Joellen Wonsey, Michigan Dept. of Education	X	
Trina Anderson, CEPI	X	

PLANNING COMMITTEE:	Present	Absent
Curt Barnum	X	
Ellen Behm	X	
Julie Beishlag		X
Teresa Golba	X	
Barbette Lane	X	
Annie Monaweck	X	
Nancy Raymond	X	
Wendy Fetty	X	
George Wytko		X

## REPORTS

### **Minutes of Prior Meeting:**

Motion to approve the minutes of January 9, 2009, Executive Board meeting minutes made by Dickinson, seconded by Craig. Motion passed.

### **Financial Report:**

Motion to approve the financial report presented by Jean Nichols made by Dodge, seconded by Laymac. Motion passed.

### **OFFICERS' REPORTS:**

#### President's Report:

Karen Mayle asked everyone to reschedule their room reservations at the Sheraton for March 19, 2009.

She also reminded everyone to send their Newsblast items to Heidie Ciesielski by Monday or Tuesday. Curt Barnum suggested that Newsblast attachments should be sent out in PDF format to prevent changes.

Karen distributed a thank you note from Julie and Aaron Bieshlag.

#### President-Elect's Report:

Vicki Bott thanked everyone for their support and work on the spring conference.

Past President's Report: No report.

Membership Chair's Report: No report

#### Treasurer's Report:

Jean Nichols made a motion to enter two uncashed checks totaling \$60 from two East Detroit Schools back into the general fund per MPAAA policy. Motion seconded by Dickinson. Motion passed.

Jean Nichols presented a copy of this year's audit report. As anticipated, the charge for the audit was \$1,100. Net assets total \$233,000.

Secretary's Report: No Report.

**OLD BUSINESS:**

Newsline Update:

Item was presented earlier in the meeting by Karen Mayle on behalf of Heidie Ciesielski.

2009 Conference Site Updates – LP and UP:

Karen Mayle met with David Buckenberger, the sales representative for the Kalamazoo Radisson. Contracts covering three years were signed following review by Carolyn Claerhout and members of the conference site committee. Negotiated items include a 300-guestroom block, a 3:00 early check-in time, and the food requirement reduced from \$25,000 to \$23,000. There is no parking fee for members staying in the hotel; and the daily parking fee for others was locked in for the duration of the three-year contract at \$9.20/day. A 25-room block was reserved for Executive Board and Planning Committee members who can check in as early as 8:00 a.m. and checkout as late as 1:00 p.m. Room rates were locked in for 2010 and 2011. A lower rate was negotiated for people who may want to arrive earlier in the weekend. Comped rooms are based on 50-room blocks. Coupons for a 20% discount to stores and on-site spa will be given to guests. There is also a provision to decide after the first year whether to renew the contract.

Karen Mayle will forward a copy of the contract to everyone after she receives the final copy.

Mary Ellen Welcher has contracts to be signed for next fall's conference at the Island Resort. A 50% deposit of \$125 is due for guaranteed booking.

By-Laws Update:

Karen Mayle said there are no major changes to the by-laws since last month. She will send out the last edits to the by-laws committee for final review, and then she hopes to send them out to the Board by the next meeting. Email changes or concerns to her prior to the next meeting as action must be taken at the March meeting.

Ethnic Task Force Update:

Trina Anderson reported that the 2009 proposed implementation of the new racial-ethnic guidelines did not take into consideration kindergarten round-ups that begin in March 2009. CEPI would like to ensure that districts have time to implement the new guidelines, therefore, the timeline has been pushed back to fall of 2010.

There was a lengthy discussion about the new format of the racial-ethnic collection, including brainstorming about how to inform MPAAA's membership at the spring conference and through the Newsblast. MPAAA's Racial-Ethnic Task Force comprised of Rob Dickinson, Jan Dodge, Curt Barnum, Heidie Ciesielski, Jackie Laymac, Wendy Fetty, and John Petitto will select a chair and schedule a meeting. Trina Anderson said that CEPI's resident expert on the new guidelines will be available to meet with the committee.

There was a brief discussion about the new requirement to report Personal Curriculum in the SRSD EOY submission.

Trina Anderson also explained that the recent memo regarding reporting of homeless students was triggered by under-reporting in SRSD.

Jackie Laymac brought up an emerging issue concerning students coming from failing districts. If districts accept students from failing districts, what are the criteria in terms of AYP accountability, enrollment processes and rules, and funding. John Petitto noted that last summer 300 students brought letters to his district from a “failing” district, but the sending district wasn’t required to release the funding—just the students. The letter just stated that the student’s home district was failing and the student was allowed to enroll in a district of his or her choosing.

**NEW BUSINESS:**

Review Event Management System:

Janell Craig reviewed screen printouts of the new online registration process within the new event management system. She will send out the URL later today for testing and feedback from the Executive Board and Planning Committee members. She will schedule training for Jean Nichols and Rob Dickinson.

**COMMITTEE REPORTS AND ROUNDTABLE:**

Educational Issues Liaison’s Report:

Jackie Laymac asked for more information regarding the five-year graduation calculation and its impact on AYP.

Trina Anderson replied that at this point nothing has been decided in terms of the fifth year graduation rate on AYP. Although everyone has been operating under the premise that the fifth year rate would help districts, preliminary reports show no significant improvement, or in some cases, a negative impact on graduation rates.

There was a lengthy discussion about the formula used in calculating the fifth-year rate. Trina stated that initially the intent was to hold the denominator stable into the fifth year, but the Feds require the denominator to fluctuate with new transfers. It is possible that the GAD clean-up will help. CEPI is providing data to MDE for its determination on how to use the data.

Rob Dickinson asked Trina Anderson to share the formula with this group, and for permission to form a committee to look at the numbers.

Jackie Laymac also emphasized that it is important for MDE to communicate to districts that PD time will not be countable on MME days, if MDE decides to discontinue the exception. Joellen Wonsey replied that the exception was allowed initially because calendars were already established. Dan Hanrahan is trying to get clarification within MDE. John Petitto pointed out that districts are negotiating contracts now, and they will need to know as soon as possible if PD time on MME days is no longer countable.

ISD Representative’s Report: No report

UP Representative’s Report: No report

Legislative Liaison’s Report:

Karen Mayle stated that Becky Rocho told her that she would be moving forward with the position paper without MPAAA’s endorsement. Last month the position paper was not acted upon because the Board did not receive an updated version in time to review it prior to the meeting.

Members at Large:

Mary Beth Stein reported that she and Carolyn Claerhout reviewed and approved a few grandfathering applications during a conference call with MSBO. Also, MSBO is requesting a presenter from MPAAA at its conference this spring. Carolyn and Mary Beth recommended either a presentation on clock hours or a presentation by CEPI. They also requested that if the subject matter pertains to pupil accounting, MPAAA would like to be in control of the presentation and selection of presenter. The MSBO conference is one week prior to MPAAA's spring conference and may be a good opportunity for sparking interest in the conference.

MDE Representative's Report:

Jackie Laymac asked about the status of legislation to increase the compulsory attendance age to 18, and whether the State would have money to pay for the additional students that could result from the change in age and seat time waivers. Joellen Wonsey stated that the increase in compulsory attendance age has been proposed many times in the past and she hasn't heard anything about the latest proposal. Seat time waivers are an effort to prevent dropouts so she does not think that MDE is concerned about the funding for these students.

John Petitto asked whether MPAAA should consider drafting another position paper related to the latest legislative effort. Karen Mayle said that this issue should be referred to MPAAA's Legislative Committee.

Victoria Burke pointed out that should the legislation pass, there are no real legal sanctions that would force students to remain in school until the age of 18.

Newsline Editor's Report: Reported earlier in the meeting by Karen Mayle on behalf of Heidie Ciesielski.

Historian's Report: No Report.

Sergeant-at-Arms Report:

John Petitto asked whether the target percentage for the AYP graduation rate is projected to change in the future. No one had heard of any change at this point in time.

He has received questions from building administrators who would like to eliminate passing time to lunch and count it as instructional time. Is there a mandate to have passing time to the first period and passing time to lunch? According to auditors, there is no requirement.

Communications/Technology Report: No report

CEPI Report:

Trina Anderson reported that the new version of MSDS was released this morning. It will include the early childhood collection that must be certified by 3/15, and will include students who received services from 10/1 through 2/11. The manual will be posted on CEPI's website today. The SRSD EOY manual will be posted as soon as edits are complete. The only change anticipated is the addition of the personal curriculum element in field 25.

CEPI has had meetings regarding phase II of MSDS, most recently about FTE in the narrative piece. There are nice features built in for auditors. Kathy Weller is planning to meet with her group of auditors

to review the design in the new system and possible improvements to the GAD process. MDE recognized the challenges of this past cycle for auditors.

Karen Mayle asked whether auditors would still be required to select a sample of exit codes from the spring submission. Trina Anderson said that they would need to at this point.

In regards to outlier audits, Trina believes there will be some type of outlier report, but not for the spring count. The outlier audits were specifically for cycles that did not fit into the standard auditing time frame for the EOY collection and fall for graduating cohort exits.

Trina Anderson stated that there were thousands of GAD accountability re-point requests submitted into the system. Concern was expressed that there was very little direction from MDE or CEPI to auditors regarding GAD audits. Trina Anderson will send out timeline clarifications to auditors.

**PLANNING COMMITTEE:**

There were no Planning Committee reports.

Motion by Petitto, seconded by Bott to adjourn the meeting. Motion passed. The meeting was adjourned at 12:00 p.m.

Respectfully submitted,

*Janice Dodge*

Janice Dodge

Secretary