



MPAAA

MPAAA EXECUTIVE BOARD MEETING MINUTES December 14, 2007

CALL TO ORDER:

Karen Eisinger called the Planning Committee meeting to order at 8:40 a.m., and the Executive Board meeting to order at 10:25 a.m. on December 14, 2007.

ROLL CALL:

The following Executive Board Members were present/absent:

OFFICERS:

	Present	Absent
Carolyn Claerhout, President (proxy with Nichols)	X	
Debi Hartman, Past President	X	
Karen Eisinger, President-elect	X	
Rob Dickinson, Membership (proxy with Bott)	X	
Jean Nichols, Treasurer	X	
Jan Dodge, Secretary	X	

COMMITTEES:

	Present	Absent
Jackie Laymac, Educational Issues Chairperson	X	
Mary Ellen Welcher, UP Representative		X
Sally Washington, ISD Representative	X	
Rebecca Rocho, Legislative Liaison (proxy w/Monaweck)	X	
Vicki Bott, Member-at-Large	X	
Mary Beth Stein, Member-at-Large	X	
Julie Weiler, Newslite Editor	X	
Victoria Burke, Historian	X	
John Petitto, Sergeant-at-Arms	X	
Janell Craig, Communications/Technology (proxy w/Dodge)	X	
Jollen Wonsey, Michigan Dept. of Education	X	
Trina Anderson, CEPI	X	

PLANNING COMMITTEE:

	Present	Absent
Stephanie Abata		X
Julie Beishlag		X
Heidie Ciesielski	X	

	Present	Absent
Cathy Flynn	X	
Barbette Lane	X	
Annie Monaweck	X	
Michael Rivenburgh		X
Nancy Raymond	X	
Lynn Stephan	X	

REPORTS

Minutes of Prior Meeting:

Motion to approve the minutes of November 9, 2007, made by Nichols, seconded by Bott. Motion passed.

Financial Report:

Motion to approve the financial report presented by Jean Nichols made by Washington, seconded by Hartman. Motion passed.

OFFICERS' REPORTS:

President's Report:

On behalf of Carolyn Claerhout, Karen Eisinger stated that if spring conference items are finalized in January, it might be possible to cancel the February meeting.

Karen Eisinger also reported Carolyn Claerhout sent out an email to Dan Hanrahan, Kathy Weller, and Joellen Wonsey, asking for clarification on PD hours and instructional time for MME testing. John Petitto explained that the recent mandate to change MME testing from two days to three is an issue because districts have already logged their instructional and PD time for this school year. Joellen Wonsey emphasized that the law allows for a maximum of 38 countable PD hours, and MDE has no power to extend this limit. However, she added that if a district were applying less than 38 hours of PD, they may change it to a maximum of 38, even though their calendar was established earlier in the year.

President-Elect's Report:

Karen Eisinger will confirm the conference packet mailing dates with Rob Dickinson prior to the January meeting. She will also discuss the fee structure for the spring conference with Rob prior to January. Currently, members and non-members are essentially paying the same amount and there should be a differential. Mary Beth Stein noted that MPAAA is covering the SB-CEU fees at \$15 per person. Approximately 250 – 270 people took advantage of SB-CEUs at the fall conference.

Past President's Report:

Debi Hartman reported that she plans to schedule a Nominations Committee meeting on Thursday, January 10, the evening prior to the January meeting. John Petitto, Sally Washington, Carolyn Claerhout, and Debi Hartman are serving on the Nominations Committee.

Membership Chair's Report:

No report.

Treasurer's Report:

Jean Nichols explained in detail the profit loss comparison report, and the components of the projected year-end net income loss of \$27,919 caused by reduced income to date, and higher fall conference expenses. However, the year-end fund equity balance is still projected to be greater than \$100,000.

Secretary's Report:

No report.

OLD BUSINESS:

Spring Conference Site 2009 and Beyond:

Karen Eisinger reported no additional information.

MSBO Certification:

Vicki Bott stated that the Certification Committee is moving forward with MSBO regarding two separate certification tracks for auditors and specialists. They are currently concentrating on the auditors' track, and are planning to present a draft to this group soon for feedback with the goal of announcing it at the May conference. MSBO is already receiving inquiries, and Janell Craig and Vicki Bott are receiving emails about the certification.

Trina Anderson added that CEPI is discussing ways to actively support or require certification by possibly tying it to user authorization and security agreement forms. They may require certain components of the certification to be completed in a specified amount of time. Jackie Laymac also suggested requiring refresher courses as part of the certification component.

Vicki Bott reported that the quality data team would target administrators and ask them to identify and invite key employees from their districts who are responsible for specific data sets. The kick-off event is the Data Quality Symposium on January 10, 2008. Vicki Bott added that MSBO is open to incorporating the data quality track into future MPAAA conferences.

Trina Anderson stated that Kansas has successfully incorporated the data quality curriculum at the statewide level. She offered to provide Vicki Bott with contacts in Kansas for additional information.

Grad Dropout Subcommittee:

No report from Rob Dickinson, but Trina Anderson reported that CEPI recently reviewed the planned data flow for the class of 2007 cohort group with the Data Development Group.

Trina Anderson also reported that a group of people from various educational organizations has been discussing ways to communicate to the public about the changes in the new cohort graduation rates. They will additionally provide superintendents with resources to use with local media.

After Phase II UIC resolution is completed for the fall SRSD submission, CEPI will populate the GAD application with the final disposition of the 2007 cohort group. The application will be piloted with a select group in March and released to all districts in late April. The application will be up and running for eight weeks: the first four weeks for districts to request changes, and the second four weeks for UIC

linking requests. The ISDs through new legislation for the first time will be require ISDs to audit GAD rates and approve change requests. CEPI is developing an automated process through which districts would submit UIC linking requests.

Trina Anderson reported that after meeting with MDE, CEPI initially decided to give districts the ability to change data in the 2007 cohort GAD application in the following order of priority: (1) race/ethnicity/gender; (2) subgroup participation in special education; and (3) socio-economic status based on free lunch eligibility. Districts would not be allowed to change the status of LEP or migrant student data.

Trina Anderson also reported that districts would have the ability to request one-year extensions for special education, LEP, and medically fragile students on a case-by-case basis. These are students who are currently in their fifth year of high school. CEPI is working on the extension criteria. A discussion followed about the implications and possible abuses of this option.

Lastly, Trina Anderson requested feedback on the ability to change exit codes in the 2007 GAD application. CEPI originally believed exit codes should receive last priority. However, the Data Development Group requested that exit codes receive first priority for changes. Trina Anderson asked for a formal recommendation from MPAAA no later than next week.

After a lengthy discussion, the motion was made by Sally Washington and seconded by Jackie Laymac to authorize the GAD sub-committee to submit a document to CEPI, requesting that the ability to change exit codes as the first priority in the spring 2007 GAD application. Motion passed.

NEW BUSINESS:

Karen Eisinger is looking at possible new hotel sites for fall 2009. The Holiday Inn South is in the process of revamping, and they are currently holding MPAAA's fall 2009 conference dates. Sally Washington has volunteered to check out the facilities on New Year's Eve. Karen Eisinger also received a quote from the Sheraton, but the hotel is already booked for MPAAA's traditional fall conference dates.

COMMITTEE REPORTS AND ROUNDTABLE:

Educational Issues Liaison's Report:

No report.

ISD Representative's Report:

Sally Washington reported that CEPI is scheduling a meeting in January with some ISD auditors for input regarding the SRSD re-write and audit changes.

UP Representative's Report:

Karen Eisinger reported that Mary Ellen Welcher received an advertisement from CyberEd Schools, promoting online test centers and individualized learning through online courses. Included in the advertisement is a contact name or state department to which waivers could be submitted. Excerpts from the Pupil Accounting Manual were also included. Karen Eisinger volunteered to scan the document and broadcast it to this group via email.

Legislative Liaison's Report:

No report.

Members at Large:

No report.

MDE Representative's Report:

No report.

Newsline Editor's Report:

Julie Weiler requested Newsline articles by February 1, 2008.

Historian's Report:

Victoria Burke asked everyone to wear something solid or dark to the January 11th meeting for group and individual photos.

Sergeant-at-Arms Report:

John Petitto referenced a Q&A issued by MDE regarding the MME curriculum. One question asks whether a student should receive a passing grade in a class in which he or she passed the end-of-the-year course exam, but did not meet the district attendance policy. The answer originally was, "Not necessarily," but in November 2007 the answer was changed to "Yes." He expressed concern that the rules are changing mid-stream after the school year is underway, and that policies would need to be re-written to address this issue.

Communications/Technology:

On behalf of Janell Craig, Jan Dodge and Vicki Bott reported that the redesigns of the MPAAA logo are in black and white and also in a new color schema. The redesigns are well within the original \$500 budget.

CEPI Representative's Report:

Trina Anderson reported that there were several districts that submitted fall SRSD data incorrectly. For clarification, Trina stated that district superintendents must submit a letter requesting resubmission of corrected data, and also state the reason why the errors occurred and the steps taken to ensure against future errors.

Trina Anderson also reported that there were four districts that did not submit any graduates. There were also 30 districts with significantly less than the anticipated number of graduates, which CEPI is also investigating.

There was also a significant jump in the number of students exiting out of state. CEPI is determining based upon historical data whether this is within an acceptable threshold.

There is a lot of activity now with the system re-write. Plans are to put the UIC application online first. UICs would be required for all records.

PLANNING COMMITTEE REPORTS:

There were no Planning Committee reports.

Motion by Stein, seconded by Bott, to adjourn the meeting. Motion passed. Meeting was adjourned at 12:00 p.m.

Respectfully submitted,

Janice Dodge

Janice Dodge

Secretary