



MPAAA

MPAAA EXECUTIVE BOARD MEETING MINUTES September 11, 2007

CALL TO ORDER:

President Carolyn Claerhout called the Planning Committee to order at 9:00 a.m., and turned the meeting over to Karen Eisinger for fall conference planning. Carolyn Claerhout called the Executive Board meeting to order at 9:30 a.m.

ROLL CALL:

The following Executive Board Members were present/absent:

OFFICERS:

	Present	Absent
Carolyn Claerhout, President	X	
Debi Hartman, Past President	X	
Karen Eisinger, President-elect	X	
Rob Dickinson, Membership	X	
Jean Nichols, Treasurer	X	
Jan Dodge, Secretary	X	

COMMITTEES:

	Present	Absent
Jackie Laymac, Educational Issues Chairperson	X	
Mary Ellen Welcher, UP Representative (proxy w/ Eisinger)	X	
Sally Washington, ISD Representative	X	
Rebecca Rocho, Legislative Liaison	X	
Vicki Bott, Member-at-Large	X	
Mary Beth Stein, Member-at-Large	X	
Julie Weiler, Newslite Editor	X	
Victoria Burke, Historian	X	
John Petitto, Sergeant-at-Arms	X	
Janell Craig, Communications/Technology	X	
Dan Hanrahan, Michigan Dept. of Education		X
Trina Anderson, CEPI		X

PLANNING COMMITTEE:

	Present	Absent
Julie Beishlag	X	
Barbette Lane	X	

	Present	Absent
Norm Lupton	X	
Nancy Raymond	X	
Michael Rivenburgh		X
Annie Monaweck	X	
Heidie Cieseilski	X	
Lynn Stephan	X	

REPORTS

Minutes of Prior Meeting:

Motion to approve the minutes of July 31, 2007, made by Dickinson, seconded by Washington. Motion passed.

Financial Report:

Jean Nichols gave the financial report as of August 31, 2007. Motion by Hartman, seconded by Rocho, to accept the treasurer's report. Motion passed.

OLD BUSINESS:

Meeting Calendar:

Carolyn Claerhout reported that the Country Inn Suites is available for the January 2008 meeting at a meeting room rate of \$175 and \$84/night for hotel rooms. Motion by Dickinson, seconded by Hartman, to change the location of the January 11, 2008, meeting from Holt Public Schools to Country Inn Suites in Lansing. Motion passed.

Internal Audit Letter:

Carolyn Claerhout presented an Internal Audit Letter, verifying that she and Debi Hartman conducted an internal audit of the 2006-2007 MPAAA financial records. Motion by Eisinger, seconded by Washington, to approve the 2006-2007 internal audit. Motion passed.

Spring Conference Site - 2009 and Beyond:

Carolyn Claerhout contacted the Grand Traverse Resort regarding availability and rates for 2009 through 2011. The rates for 2008 will remain unchanged at \$119 (regular) and \$139 (tower). However, the rates increase to \$125/\$146 for the following three years. There will be no coffee in the hotel rooms, however, the GTR agreed to continue providing casino dollars and discounts in the GTR shops. Meal minimum percentages are still in effect. In 2009, the traditional dates of May 17-19 are not available, however, they are available in 2010 and 2011. The GTR is holding the next three years through today so Carolyn must respond today with confirmed dates. Following a discussion, it was decided to reserve May 4, 5, and 6, 2009, and the traditional dates for the following years.

Pupil Accounting/Auditing Manual Changes:

There was a brief discussion about the recently revised Pupil Accounting Manual. It was suggested that MDE compile the entire manual into one PDF document rather than separate documents for each section.

The revised Pupil Accounting Rules are out in draft form and are included in the conference packet from Carolyn Easlick. The rules will be addressed during the State Agency Panel session according to Karen Eisinger. Becky Rocho noted that the new rules have not yet received public comment.

OFFICERS' REPORTS:

President's Report:

Jan Vogel invited Carolyn Claerhout to a GAD meeting on 9/13. Rob Dickinson will attend, representing MPAAA.

CEPI changed the date of the Data Quality Symposium to October 26. It would be good if someone could attend from MPAAA, since the Data Quality Symposium is somewhat related to MSBO certification training.

The SRSD re-write is underway. Becky Rocho and Carolyn Claerhout both stated that MPAAA must focus attention on this endeavor.

Past President's Report:

Debi Hartman asked anyone interested in running for President Elect to contact her.

Treasurer's Report:

Jean Nichols reported that there are outstanding invoices from previous conferences that must be resolved for accounting purposes. The bulk of the five outstanding invoices from last year's conference, totaling \$1,510, are from charters/academies. One of these academies has since been dissolved. John Petitto and Carolyn Claerhout volunteered to follow through with phone calls.

Secretary's Report:

Jan Dodge asked members of the Planning Committee to contact her, if interested in assisting with compiling conference evaluations.

Membership Chair's Report: None

NEW BUSINESS:

Pupil Accounting Rules: Addressed in Old Business

COMMITTEE REPORTS:

Educational Issues Chairperson: No report

UP Representative: No report

ISD Representative: No report

Legislative Liaison: No report

Members-at-Large:

Mary Beth Stein reported that SB-CEU forms have been added to the conference binders. She found out through MSBO that it is not necessary for facilitators to read the statement regarding SE-CEUs prior to each session.

Vicki Bott – No report

Newsline Editor: No report

Sergeant-at-Arms: No report

Communications/Technology: No report

Michigan Department of Education: No report

CEPI: No report

PLANNING COMMITTEE REPORTS:

There were no reports from Planning Committee members.

Carolyn announced Norm Lupton's retirement reception at the Michigan Department of Education on September 27, 2007. Debi Hartman thanked Norm for his service to MPAAA. He will be missed.

There was a moment of silence in memory of the 9-11 victims.

Motion by Eisinger, seconded by Nichols, to adjourn the meeting. Motion passed. Meeting adjourned at 10:09 a.m.

Respectfully submitted,

Janice Dodge

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Secretary