

# Veteran ISD Auditor Roundtable

2009 Fall Conference



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## AGENDA

- I. **Welcome & Introductions**
- II. **Quality Control Reviews & Audit Appeals**
- III. **MSDS Update**
- IV. **Early Childhood Audit Language**
- V. **Break**
- VI. **Genesee County Seat Time Waiver**
- VII. **GAD/Exit Codes/Outliers**
- VIII. **Updates to Pupil Accounting Manual**
- IX. **Piloting of Auditing Electronic Attendance**
- X. **Other - Q & A**

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## MSDS Update

- Auditor role for the 2009 fall count will be much the same as it has been with SRSD – basically manipulating data for the DS4120.
- There will be no DS4061 until the data is certified by the local district. There will be data in the staging area, containing FTE totals but it will look much different than the DS4061. This will easily differentiate whether or not the data has been certified.
- Our message to local districts is that their data must be certified by the end of the 5<sup>th</sup> week – even though they technically have till the end of the 7<sup>th</sup> week. This will enable the auditors to check their data during that 2-week period and if problems are found the local district can de-certify, correct the data and then re-certify.
- If your technical support staff or auditor wish to be able to view local district data prior to certification, they should apply for the “super user view” approval. Local districts should not be giving their login and passwords to auditors or technical staff.
- Alpha roster data will be sortable. We will work with CEPI to see if codes can be in place for all non-conventional pupils, allowing auditors to print these reports from MSDS and not require local districts to complete separate forms.
- Local districts will have an audit view.
- For resolving UICs where more than 1.0 FTE is claimed, local districts will be resolving either by “claiming” or “not claiming” the FTE. If more than one district clicks on the “claim” button, resolution will fall to the auditor by making changes to the aggregate data. The local districts would need to change the data in their system.
- Auditors are allowed to download student data and generate reports, but not store data in warehouses or archives. In essence, we have access to whatever we need for auditing.
- Data set downloads are XML format and can be download into Access or Excel.