

M.P.A.A. 2009  
FALL CONFERENCE  
BUILDING STAFF  
ON THE FAST TRACK  
TO SUCCESS

HEIDIE CIESIELSKI, OWOSSO HIGH SCHOOL  
JACKIE LAYMAC, WEST BLOOMFIELD HIGH SCHOOL  
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ALL ABOARD !!

- THE ITINERARY
  - COPIES OF "PUTTING THE PIECES TOGETHER"
  - AUDIT PREPARATION (A BUILDING PERSPECTIVE)
  - WHAT THE @#\*&%@#??? (UNDERSTANDING THE SEAT TIME WAIVER)
  - EGAD! (STRATEGIES FOR THE GAD)
  - HAMMERTIME (MAKING THE MMC WORK FOR YOUR BUILDING)
  - OVER HERE (ATTENDANCE POLICIES IN THE NEW AGE)
- BEST PRACTICES REVISITED
  - WHAT WORKS FOR YOU, WHAT DOESN'T



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FIRST STOP!  
AUDIT PREPARATION

- ENROLLMENT REQUIREMENTS
  - RESIDENCY ISSUES
    - GUARDIANSHIPS/RELATIVES
    - EXCEPTIONS
  - DOCUMENTATION
- SCHEDULING
- ATTENDANCE TAKING
  - TEACHERS' RESPONSIBILITIES
  - ACTIVITIES
  - COUNT DAY FOLLOW-UP



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•BEST PRACTICES



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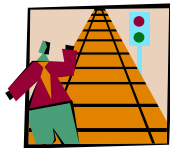
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SECOND STOP  
SEAT TIME WAIVER

- A LITTLE HISTORY...
  - SUPT. FLANAGAN
  - VISION/REALITY AND PUPIL ACCOUNTING
- TYPES OF PROGRAMS
  - ON-LINE STUDIES
  - CREDIT RECOVERY
  - MELD PROGRAMS
- AVONDALE ACADEMY
- GENESSE ISD



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•BEST PRACTICES



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## THIRD STOP THE GAD

**The numerator**  
4 year regular graduates /5 year regular graduates  
standard diplomas only  
NO GEDs  
NO certificates of completion  
Special Education issues



**The denominator**  
All students counted as first time freshmen in September count  
Minus transfers out  
Plus transfers in

Get the kid, Get the clock (UIC)

Building Rate, District Rate, State Rate



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## THE AUDIT PROCESS

- GAD Application
  - Window of opportunity to change exit code
  - Documentation
- Exit codes audited during pupil count field audit



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## Strategies

- Eliminate Credit Stealing Policies
- Have Clean Data
  - exit codes (to be audited)
  - documentation
- Know Your Students
- Create Programs that Support Student Achievement
- Develop a Credit Recovery Strategy



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•BEST PRACTICES



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FOURTH STOP  
MICHIGAN MERIT CURRICULUM

- PLANNING AHEAD
- TEAMWORK
- DO'S AND DON'TS
- DEALING WITH MATH
- PERSONALIZED CURRICULUM
- CREDIT RECOVERY



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•BEST PRACTICES



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FINAL DESTINATION  
ATTENDANCE POLICIES

• THE BASICS

TEACHERS take attendance

What is an absence?

What is a tardy?

Unexcused/Unexplained

Grading Policies



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**ATTENDANCE POLICIES**

THE BASICS - continued

• Discipline Interventions

– Non-Academic

- Parking Passes
- Extra-Curricular Activities
- Detentions
- Copying Assignments
- Regular parent/student meetings

– Academic

- In-School Suspension
- Out-of-School Suspension
- Loss of credit
- Zeroes



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**ATTENDANCE POLICIES  
IN THE NEW AGE**

**BEWARE!!!**

Attendance policies/tardy policies that take credit away from students may cause additional retentions and negatively impact your GRADUATION AND DROPOUT RATE

(GAD)



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MMC – FAQ Question 13  
(updated 11/07)

**If a student fails a class as a result of not meeting district attendance policy, for example, but passes the end of course exam, does the student get credit?**

- Yes. Once a student registers for and attends a class, he or she agrees to the district's requirements for earning a grade in the class, including attendance, homework, etc. However, the district must grant credit if a student passes an exam or series of exams used for testing out, which the district has determined measures a student's proficiency in meeting the Michigan Merit course/credit content expectations. Districts are responsible for determining the assessments, which can be used for testing out purposes.
- The assessments could include the Michigan Department of Education's Secondary Credit Assessment or other assessments aligned with the Michigan Merit course/credit content expectations. Assessments may also include one or more elements in addition to paper-and-pencil exams for testing out purposes, including but not limited to paper, project, presentation, performance, demonstration or participation elements.

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• **BEST PRACTICES**



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Michigan Pupil Accounting and Attendance  
Association

[www.mpaaa.org](http://www.mpaaa.org)



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