

The Michigan Career Placement Association with the support of Michigan Department of Education Office of Career and Technical Education sponsors this Work-Based Learning workshop.

WORKSHOP DESCRIPTION

Business and industry, educators, and other partners engaged in work-based learning programs that are targeted toward high school age students need a ready source of information regarding the basic provisions of:

- child labor laws
- safety & health
- liability
- work permits
- in-school placements
- work-based learning issues

This one-day workshop will provide an overview of key information and point to additional resources, which are useful when designing structured, well-organized programs at the workplace for students.

WHO SHOULD ATTEND

Employers, educators, counselors, mentors, work-based learning coordinators, Workforce Development Board Members, Chambers of Commerce, and other persons responsible for youth employment, labor laws, and risk management such as cooperative education coordinators, special education and transition coordinators, placement specialists, and work permit issuing officers.

**STATE BOARD – C.E.U.s AVAILABLE
\$5.00 FEE PAYABLE ON-SITE**

LOCATION, DATE & TIME

Tuesday, October 28, 2008 OR
Wednesday, October 29, 2008
8:00 a.m. – 3:30 p.m.
Lansing Community College
Michigan Technical Education Center (M-TEC)
5708 Cornerstone Drive
Lansing, MI 48917 Phone (517) 483-9300

REGISTRATION FEES AND CONFIRMATION

Workshop fees include all hand-outs, continental breakfast, breaks and lunch.

\$100 – must be received by Friday, October 17, 2008

Confirmation and driving directions will be mailed 7 days after receipt of your paid registration or purchase order. If you have any questions or if **you have not received confirmation** for your registration one week prior to the workshop, please contact JoAnne Baty at (517) 263-8576 or jbaty@tc3net.com.

REGISTRATION DEADLINE October 17, 2008

Content presented at this workshop is the responsibility of the presenters and not M.C.P.A.

Individuals are responsible for making their own room reservations if they are spending the night in Lansing.

FUTURE WORKSHOP DATES

February 8 - 10, 2009

2009 Michigan Career Education Conference
location to be announced
details to follow

June 2009

MCPA Annual Conference
Contact: Spike Fuehr
fuehr@fv1.k12.mi.us

Visit the MCPA Website at:

www.edzone.net/mcpa/

REGISTRATION APPLICATION

(Pre-registration is required - No on-site registrations will be accepted. **Payment or purchase order must be received before your confirmation can be mailed to you.**)

LIMITED SEATING! REGISTER EARLY!

SELECT DATE: Oct. 28, 2008 or Oct. 29, 2008

NAME _____

ORGANIZATION _____

ADDRESS _____

CITY _____

STATE _____ ZIP _____

PHONE (____) _____

EMAIL: _____

SB-CEUs: _____ YES _____ NO

\$5.00 fee payable at registration table

Please check here if you require special accommodations.

METHOD OF PAYMENT

**ONLY PRE-PAYMENT OR PURCHASE ORDER
GUARANTEES YOUR REGISTRATION**

School Check: _____ Personal Check: _____

School/Agency Purchase Order Number: _____

Make Checks Payable to:

**MCPA – CONFERENCE PLANNING
SORRY – WE ARE UNABLE TO ACCEPT CREDIT CARDS**

PLEASE MAIL OR FAX TO:

MCPA - Conference Planning

c/o JoAnne Baty

1686 River's Edge Court

Adrian, MI 49221

PHONE: 517.263.8576 - FAX: 517.263.8576 or
517.263.9433

Email: jbaty@tc3net.com

sponsors a

**STATE WIDE
WORK-BASED
LEARNING WORKSHOP**

TO INCLUDE:

- 1. WORK-BASED LEARNING
INFORMATION**
- 2. RISK MANAGEMENT**
- 3. NETWORKING**

Tuesday, October 28, 2008

OR

Wednesday, October 29, 2008

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Michigan Technical Education
Center**

**5708 Cornerstone Drive
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**MICHIGAN CAREER
PLACEMENT
ASSOCIATION**